

# Basic skills and ESOL Information and Training Day

Monday 15 November 2004 10am to 3pm

This exciting, informative and interactive training day is presented by the Neighbourhood Learning in Deprived Communities (NLDC) project and the Skills for Life Professional Development Centre at Lewisham College.

## Who the day is for

The day has been planned to support organisations and individuals in the voluntary and community sector who provide, or would like to provide, basic skills and ESOL (English for speakers of other languages) to clients.

## Content

Introduction, information, networking and taster workshops including:

- Speaking English as an additional language
- Adult literacy, numeracy and ESOL curriculum and teaching materials
- Offering accredited courses in basic skills and ESOL
- Numeracy teaching and learning materials
- Information, advice & guidance on teaching qualifications for basic skills and ESOL
- Individual learning plans and diagnostic assessment
- Support and further learning opportunities from **learndirect**

## Venue

The Skills for Life Professional Development Centre  
Lewisham College, Lewisham Way, London SE4 1UT

Registration and coffee starts from 9.45am, with lunch provided at 1.15pm.

To book your place, complete the attached form and return it to LVSTN, or to find out more contact Denise or Janet at LVSTN – phone 020 8694 6272 or email [contact@lvstn.co.uk](mailto:contact@lvstn.co.uk). The full programme for the day is attached.

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## Full programme

|                   |  |
|-------------------|--|
| 9.45am – 10.00am  | Registration, refreshments and welcome   |
| 10.00am – 10.20am | Introduction   |
| 10.20am – 11.20am | Workshops (first session)  |
| 11.20am – 1.05pm  | Coffee and workshops (second session)  |
| 1.05pm – 1.15pm   | REETAS training opportunities awareness raising  |
| 1.15pm – 1.55pm   | Lunch and networking   |
| 1.55pm – 2.50pm   | Workshops (third session) (workshops 6 & 7 and the opportunity to revisit any of the first five workshops) |
| 2.50pm – 3.00pm   | Refreshments, evaluation and close   |

## Workshops

|   |   |   |  |
|---|---|---|--|
| 1 | Speaking English as an additional language  | Empathise with learners and gain an insight into their experience to promote good teaching and learning practices   | Available all sessions                 |
| 2 | Adult literacy, numeracy and ESOL curriculum and teaching materials                   | An introduction to the core curricula for literacy, numeracy and ESOL and how they relate to teaching and learning experiences  | Available all sessions                 |
| 3 | Offering accredited courses in basic skills and ESOL                                  | An introduction of what is involved in offering accredited learning experiences, support available, self assessment of need   | Available all sessions                 |
| 4 | Information, advice and guidance on teaching qualifications for basic skills and ESOL | A general overview of Skills for Life teaching qualifications, with information, advice and guidance, enabling delegates to formulate a develop plan either for employees or themselves | Available all sessions                 |
| 5 | Numeracy teaching and learning materials  | Gain hands-on experience of using and developing materials  | Available first & second sessions only |
| 6 | Individual learning plans and diagnostic assessment                                   | Understand how ILPs and diagnostic assessment can be used to support good practice  | Available all sessions                 |
| 7 | The Skills for Life Resource Centre   | Find out what is available and how to access resources  | Available third session only           |
| 8 | Support and further learning opportunities for your clients from learndirect          | Find out how learndirect can support you and offer further learning opportunities for your clients  | Available third session only           |